

POLICY

1999

3230

Community Relations

SUBJECT: COMMUNICATIONS FROM THE PUBLIC

The Board of Education recognizes its obligations to respond to personal or personnel questions and concerns arising from community residents regarding the education of their children.

To facilitate this process, the communication should first proceed from the resident/parent to the classroom teacher. If the question or concern cannot be resolved at that level, the process should continue from the classroom teacher to the department chairperson (secondary only), assistant principal or principal.

If a question or concern is building-wide in scope, the communication should be first directed to the principal, then to the Assistant Superintendent, Superintendent and, ultimately, to the Board of Education,

Every effort should be made to satisfy the petitioner at the earliest possible stage. Matters not resolved at the point of origin must be submitted in writing before receiving further consideration.

Whenever an appeal is made directly to a Board member as an individual, it should be referred to the Superintendent who will request a statement from the petitioner as a basis for study and possible solutions.

Individuals so involved shall be given every opportunity for explanation, comment and presentation of the facts as they see them.

At each regular business meeting, residents, have opportunities to address the Board at three points on the agenda: Communications, Guests and Delegations, and Voice of the Residents.

However, in both personal and personnel matters, the Board must maintain confidentiality and, accordingly, limits its public discussion of these matters.

Adopted: 6/16/99